**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the virtual meeting of Foulness Island Parish Council held on Wednesday 10th February 2021, at 7.00 p.m.

Present: Councillors, G. Bickford (Vice Chair), F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: County Councillor M. Steptoe, District Councillors D. Efde and J. McPherson, J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record proceedings.
5. **To receive apologies for absence.**
6. There were no apologies for absence.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 13th January, 2021.**
10. Proposed Councillor Pitts, seconded Councillor Giles that minutes of the Full Council meeting held on 13th January 2021 be signed as a correct record. Carried.
11. **To receive a report from the District and County Councillors on any matters of interest to the Parish.**
12. County Councillor Steptoe queried salting the roads on the Island and reported on projected overnight roadworks in Sutton Road. He also asked that Parishioners report any new potholes that had been created by the recent bad spell of weather.
13. District Councillor McPherson reported on Covid-19 vaccinations being carried out in the District and on District training.
14. District Councillor Efde reported on the suspension of Rubbish Bins in the District due to the inclement weather.
15. **Financial Matters.**
16. Proposed Councillor Pitts, seconded Councillor Bickford that the Bank Reconciliation as at 31st December 2020 be approved. Carried unanimously.
17. Proposed Councillor Pitts, seconded Councillor Giles that the Accounts for the nine months to 31st December 2020 be approved. Carried unanimously.
18. Proposed Councillor Holyland, seconded Councillor Giles that the Payment requests for January/February 2020 be approved. Carried unanimously.
19. Proposed Councillor Bickford, seconded Councillor Holyland that the Receipts for January/February be approved. Carried unanimously.

 Councillor Bickford left the meeting.

1. **Defibrillators.**
2. Council noted that the Parish Council have been awarded a Locality Fund award of £1,945 for the purchase of a defibrillator to be installed in one of the telephone boxes adopted by the Parish Council. Councillors thanked County Councillor Steptoe for awarding this grant.
3. Proposed Councillor Pitts, seconded Councillor Giles that the Parish Council purchase a second defibrillator from their own funds to be installed in the other telephone box adopted by the Parish Council. Carried unanimously.
4. Proposed Councillor Pitts, seconded Councillor Holyland that the Clerk be authorised to purchase the two defibrillators from the Community Heartbeat Trust. Carried unanimously.
5. **Risk Management**
6. Proposed Councillor Giles, seconded Councillor Holyland that the Council’s Risk Management review for 2020-2021 as circulated prior to the meeting be approved. Carried unanimously.
7. **Planning**
8. To Clerk reported that the Planning Application in respect of St Mary the Virgin Church, Churchend, Foulness Island had been recommended for refusal.
9. At the request of Councillors he raised some queries regarding the process, these being
10. Clarification was needed as to the requirement to post yellow Planning Notices in the vicinity of the building for which panning application had been made.
11. The Clerk reported that, on the weekly list issued by Rochford District Council, The Parish Council’s letter of objection submitted in respect of the previous year’s planning application had been quoted. He had raised this with Rochford District Council but had not received a response.
12. Several parishioners had queries that they were not able to view various documents on the Rochford District Council planning portal. The Clerk had taken this up with Rochford District and had been advised that this had been rectified. The Clerk had since received more complaints that the submissions on the portal could not be accessed.
13. Clarification was needed as to why the “FUL” planning application had been recommended for refusal but no mention had been made in respect of the “LBC” application.

 District Councillor Efde offered to take this up with Rochford District Council.

1. **Clerk’s Report**
2. The Clerk reported that he was still working through the Parish Council records.
3. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
4. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
5. Councillor Pitts reported on the fallen tree at the top of New Road.

Meeting closed at 19.37 hrs

Issued 12th February 2021